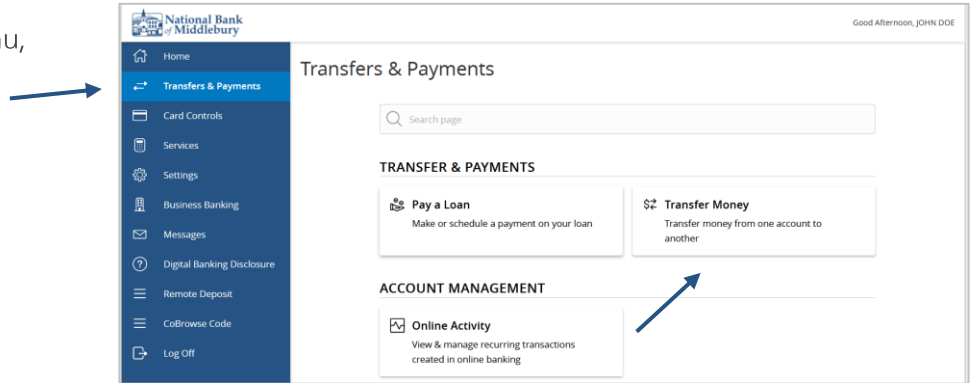




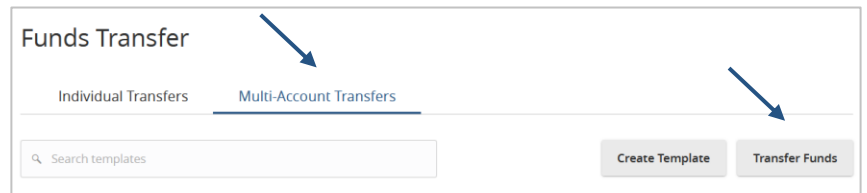
Transfer Funds

1. Select the 'Transfers & Payments' menu, then select 'Transfer Money'.



2. Select the 'Multi-Account Transfers' tab.

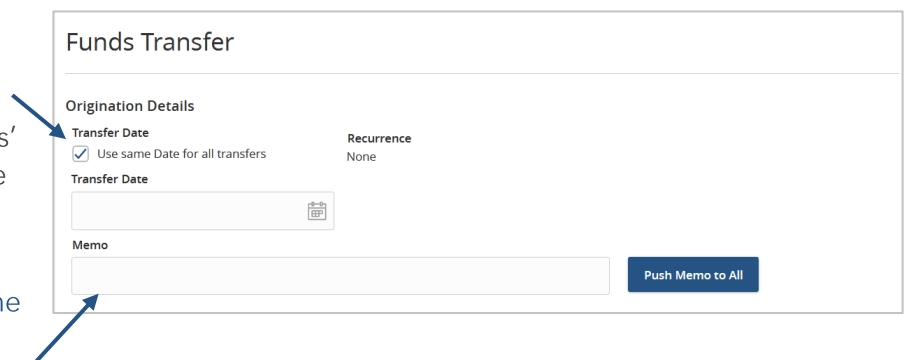
3. Select 'Transfer Funds'.



4. Click the 'Use same Date for all transfers' check box to automatically set the same date for all transfers being initiated.

Or leave the 'Use same Date for all transfers' check box unselected to individually set the date for each transfer.

Optional: Enter a memo and click 'Push Memo to All' to automatically push the same memo to all transfers listed.



Questions? We're here to help.
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**National Bank
of Middlebury**

Multi-Transfers

5. Select the 'From' and 'To' Account for each transfer.
6. Enter the Amount for each transaction.
7. Review the information on the screen for accuracy, and select submit.

Note: Funds transfers are processed in the order that they appear on the screen.

From Account	To Account	Amount
<input type="text" value="Search by name or num"/>	<input type="text" value="Search by name or num"/>	\$ 0.00
<input type="text" value="Search by name or num"/>	<input type="text" value="Search by name or num"/>	\$ 0.00
<input type="text" value="Search by name or num"/>	<input type="text" value="Search by name or num"/>	\$ 0.00

+ Add another transfer

Funds Transfer

Origination Details

Transfer Date
 Use same Date for all transfers Recurrence
 Set schedule

Transfer Date

Memo
 Push Memo to All

Transfers (3)

From Account	To Account	Amount
SMALL BUSINESS ADVANTA... *****3333 \$2.00	SELECT CHECKING *****1111 \$2.00	\$ 1.00
SMALL BUSINESS ADVANTA... *****4444 \$2.00	SELECT CHECKING *****1111 \$2.00	\$ 2.00
SELECT SAVINGS 21 *****2222 \$2.00	SMALL BUSINESS ADVANTA... *****3333 \$2.00	\$ 3.00

+ Add another transfer

\$6.00
3 transfers

Cancel Submit

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Creating a Template

8. To create a transfer template, select 'Create Template'.

Funds Transfer

Individual Transfers Multi-Account Transfers

Search templates

Create Template Transfer Funds

9. Enter the 'Template Name'.

10. Select the link below 'Template Access Rights' to designate the users who should have access to the template.

Funds Transfer

Template Properties

Template Name: Sample Template

Template Access Rights: 0 of 0 users selected

11. Select the 'From' and 'To' Account for each transfer.

12. Enter the Amount for each transaction.

13. Review the information for accuracy. Then select 'Save'.

Note: Funds transfers are processed in the order that they appear on the screen.

Funds Transfer

Template Properties

Template Name: Sample Template

Template Access Rights: 0 of 0 users selected

Origination Details

Memo

Transfers (3)

From Account	To Account	Amount
SMALL BUSINESS ADVANTA... *****3333	SELECT CHECKING *****1111	\$ 1.00
SMALL BUSINESS ADVANTA... *****2664	SELECT SAVINGS 21 *****2222	\$ 2.00
SELECT CHECKING *****1111	SELECT SAVINGS 21 *****2222	\$ 3.00

* Add another transfer

\$6.00
3 transfers

Cancel Save

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