



**National Bank
of Middlebury**

P.O. Box 189, Middlebury

Vermont 05753-0189

www.nationalbankmiddlebury.com

Phone: 1-877-508-8455 • Fax: 1-802-388-4423

TO CHANGE MY AUTOMATIC PAYMENT - AUTHORIZATION

If you have regular automatic withdrawals from your account, you will want to notify the organization that generates those withdrawals of the change to your account. This form will help you do that.

Complete and sign the form, then provide it to the appropriate organization. Note that some organizations may require you to complete additional forms in order to process your request.

Company/Payee Name: _____

Address: _____

**Effective at your earliest convenience, please begin using this new account information to process my automatic payment.
Please change your records to reflect my new account information as shown below:**

Name: _____

Address: _____

Tax ID/Social Security Number: _____ Daytime Phone Number: _____

My Financial Institution: *National Bank of Middlebury*

Address: *PO Box 189, Middlebury, VT 05753-0189*

Routing Number: *011601087*

My New Account Number: _____

Type of Account (check one)

Checking*

Savings

Money Market

**I have attached a voided check to verify the account number.*

Signature: _____ Date: _____